



# 2009 PRE-DELIVERY SERVICE CHECK SHEET

FUNCTIONAL OPERATION	OK	Adjust/Repair
<i>Apply parking brake and turn ignition "ON"; place gear selector in reverse; turn on lights and rear defogger. Unlock doors; release fuel door.</i>		
01 Check Smart Key System*.....	<input type="checkbox"/>	<input type="checkbox"/>
02 Install antenna* .....	<input type="checkbox"/>	<input type="checkbox"/>
03 Check dome, courtesy, map, and sun visor lights* .....	<input type="checkbox"/>	<input type="checkbox"/>
04 Check warning/indicator lights, gauges, and horn .....	<input type="checkbox"/>	<input type="checkbox"/>
05 Check windshield wipers and washers.....	<input type="checkbox"/>	<input type="checkbox"/>
06 Check headlights, instrument lights, turn signals, emergency flashers, and brake lights.....	<input type="checkbox"/>	<input type="checkbox"/>
07 Check inside/outside rear view mirror operation/adjustment.....	<input type="checkbox"/>	<input type="checkbox"/>
08 Check cigarette lighter* and power outlets .....	<input type="checkbox"/>	<input type="checkbox"/>
09 Check moon roof*.....	<input type="checkbox"/>	<input type="checkbox"/>
10 Check audio/navigation* system and set clock .....	<input type="checkbox"/>	<input type="checkbox"/>
11 Install shift-lock override button cover .....	<input type="checkbox"/>	<input type="checkbox"/>
12 Check Rear Seat Entertainment System operation* .....	<input type="checkbox"/>	<input type="checkbox"/>

WALKAROUND INSPECTION	OK	Adjust/Repair
<i>Start at left front door. Check window and door lock operation (from master power switch, if equipped). Continue around vehicle in a counterclockwise direction checking each door and window operation, child door locks, seat belts, interior condition, all lights, luggage compartment contents. Finish by checking headlight aim and continue into UNDER HOOD checks.</i>		
01 Check window operation .....	<input type="checkbox"/>	<input type="checkbox"/>
02 Check door and door lock operation, including each wireless remote control/theft deterrent system* .....	<input type="checkbox"/>	<input type="checkbox"/>
03 Check that engine starts with all keys .....	<input type="checkbox"/>	<input type="checkbox"/>
04 Check that child safety door locks are in normal (unlocked) position .....	<input type="checkbox"/>	<input type="checkbox"/>
05 Check seats and seat belt operation .....	<input type="checkbox"/>	<input type="checkbox"/>
06 Check rear defogger .....	<input type="checkbox"/>	<input type="checkbox"/>
07 Check side marker, tail, backup, and license plate lights .....	<input type="checkbox"/>	<input type="checkbox"/>
08 Check cargo light and cargo trim appearance.....	<input type="checkbox"/>	<input type="checkbox"/>
09 Check spare tire, jack and tool installation .....	<input type="checkbox"/>	<input type="checkbox"/>
10 Check headlight aim.....	<input type="checkbox"/>	<input type="checkbox"/>

UNDER HOOD	OK	Adjust/Repair
01 Check engine oil and ATM fluid levels.....	<input type="checkbox"/>	<input type="checkbox"/>
02 Check brake and power steering fluid levels .....	<input type="checkbox"/>	<input type="checkbox"/>
03 Check engine coolant level.....	<input type="checkbox"/>	<input type="checkbox"/>
04 Check battery state-of-charge using Digital Battery System Analyzer (SOC Reading: _____%) .....	<input type="checkbox"/>	<input type="checkbox"/>
05 Inspect for fuel, oil, coolant, and other fluid leaks.....	<input type="checkbox"/>	<input type="checkbox"/>

\* Inspect or install when equipped/required.

COMMENTS: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

UNDER VEHICLE (ON HOIST)	OK	Adjust/Repair
01 Remove disc brake anti-rust covers/anti-corrosion wheel film .....	<input type="checkbox"/>	<input type="checkbox"/>
02 Install rubber body plugs (Stored in glove box or console)	<input type="checkbox"/>	<input type="checkbox"/>
03 Inspect tires for defects/damage .....	<input type="checkbox"/>	<input type="checkbox"/>
04 Tire Pressure Warning System (TPWS) Verification ..	<input type="checkbox"/>	<input type="checkbox"/>
05 Inspect for fuel, oil, coolant, and other fluid leaks.....	<input type="checkbox"/>	<input type="checkbox"/>
06 Visually check bolts and nuts on chassis and powertrain for looseness .....	<input type="checkbox"/>	<input type="checkbox"/>
07 Inspect under the vehicle for damage, rust, etc.....	<input type="checkbox"/>	<input type="checkbox"/>

ROAD TEST	OK	Adjust/Repair
<i>A complete road test helps assure customer satisfaction. Drive vehicle over a variety of road surfaces and driving conditions. Check for unusual noise and driving performance.</i>		
<b>Enter Odometer Reading</b>		
Reading Before Test: _____ Reading After Test _____		
01 Check cold engine operation .....	<input type="checkbox"/>	<input type="checkbox"/>
02 Check engine operation during warm up .....	<input type="checkbox"/>	<input type="checkbox"/>
03 Check engine at normal operating temperature .....	<input type="checkbox"/>	<input type="checkbox"/>
04 Check automatic transmission operation.....	<input type="checkbox"/>	<input type="checkbox"/>
05 Check brake and parking brake operation.....	<input type="checkbox"/>	<input type="checkbox"/>
06 Check steering operation and off-center/vehicle pull/flutter.....	<input type="checkbox"/>	<input type="checkbox"/>
07 Inspect for abnormal noise and vibration.....	<input type="checkbox"/>	<input type="checkbox"/>
08 Inspect for squeaks and rattles.....	<input type="checkbox"/>	<input type="checkbox"/>
09 Check heater and A/C operation .....	<input type="checkbox"/>	<input type="checkbox"/>
10 Check cruise control operation .....	<input type="checkbox"/>	<input type="checkbox"/>
11 Check front seat heater operation* .....	<input type="checkbox"/>	<input type="checkbox"/>
12 Set/calibrate compass* .....	<input type="checkbox"/>	<input type="checkbox"/>

FINAL INSPECTION AND CLEANING	OK	Adjust/Repair
01 Remove interior protective covers, unnecessary labels, tags, etc. (Remove just before delivery to customer) .....	<input type="checkbox"/>	<input type="checkbox"/>
02 Install floor mats using retaining clips* .....	<input type="checkbox"/>	<input type="checkbox"/>
03 Visually inspect all interior parts for installation, damage, fit, dirt, etc.....	<input type="checkbox"/>	<input type="checkbox"/>
04 Remove Rapgard™ and clear protective bumper film* ..	<input type="checkbox"/>	<input type="checkbox"/>
05 Wash and clean vehicle .....	<input type="checkbox"/>	<input type="checkbox"/>
06 Inspect paint finish for scratches, chips, rust, dents, damage, etc.....	<input type="checkbox"/>	<input type="checkbox"/>
07 Inspect exterior body parts for proper installation, damage, rust, etc.....	<input type="checkbox"/>	<input type="checkbox"/>
08 Place oil change sticker on inside of windshield, top left corner .....	<input type="checkbox"/>	<input type="checkbox"/>
09 Install front license plate .....	<input type="checkbox"/>	<input type="checkbox"/>
10 Place Owner's Guide and first aid kit portfolio* in glove box .....	<input type="checkbox"/>	<input type="checkbox"/>

Completion and retention of this form is required to comply with Toyota's Warranty Policy.

TECHNICIAN'S SIGNATURE \_\_\_\_\_

SERVICE MANAGER'S SIGNATURE \_\_\_\_\_

NAME (PLEASE PRINT) \_\_\_\_\_

NAME (PLEASE PRINT) \_\_\_\_\_

**We hereby certify that all items on this form have been checked and corrected for proper operation as required.**

Date	Dealer Name	Dealer Code	Vehicle Identification Number (Sticker)
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